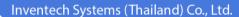




Installation Guide for Cisco Webex And User Guide for INVENTECH CONNECT

For PC / Laptop

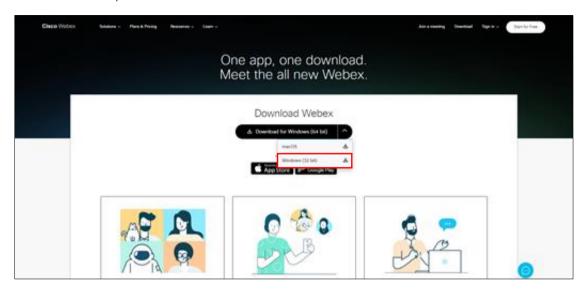
By Inventech Systems (Thailand)



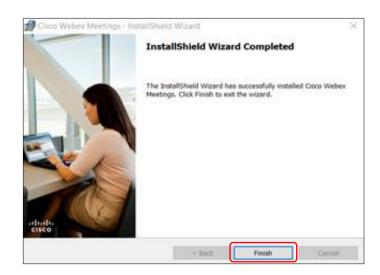


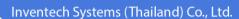
1. Installation Guide: Cisco Webex for PC / Laptop users

1.1 Go to website: https://www.webex.com/downloads.html



- 1.2 Download Webex Meeting for PC / Laptop
- 1.3 After finish download webexapp.msi on to your computer and double clicks the file to enter the Installation page
- 1.4 Select "I accept the terms in the license agreement" and then click "Next"
- 1.5 click "Install" to start Webex Meetings installation
- 1.6 Wait till the installation is complete.
- 1.7 When the system finishes installation click "Finish"





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2. INVENTECH CONNECT: System flow chart

processes before the meeting day

processes during the meeting

Shareholder scan QR Code from invitation letter or other QR code provided by the Fill information to submit a request (e-Request) disapprove on E-Request request letter received Submit the Request via email confirmation via Email administration **Approved** Disapproved team approval Approved on request letter via email t link to join shareholder meeting Register to attend shareholder meeting At this stage, the number of shareholders' shares has been counted as a quorum. Fill your Email to start using Cisco Webex Shareholder can start watch live broadcast and voting through Cisco Webex (e-Voting)

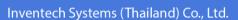
In the case of has multiple accounts shareholders can click "switch account" button. (the previous account's share and vote will still be counted as a quorum)

In the case of leaving the meeting

Shareholders can click the

"Leave Meeting" button.

the system will remove the Shareholders'

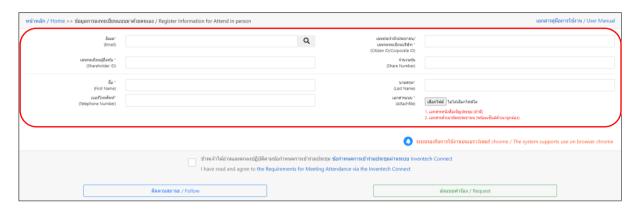




3. How to use INVENTECH CONNECT

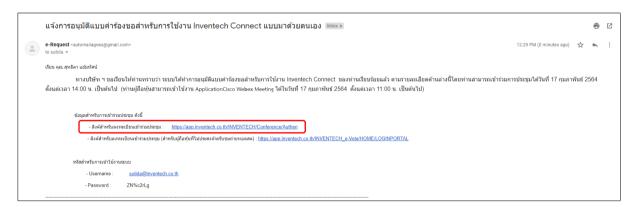
3.1 fill information to submit a request (e-Request)

- Shareholder can submit a request and select "Attend by myself" or "Attend with proxy"



3.2 Check your email for "Approved confirmation to use Inventech Connect"

- Click the link to attend the Shareholder Meeting



3.3 Register to attend shareholder meeting (e-Register)

- Use Username and Password that you receive via Email to Sign in





3.4 Registration System

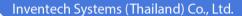
- This step will be considered that the shareholders have completed the registration to attend the meeting. The number of shareholders' shares has been counted as a quorum, then click the button "Go to registration page to start watching the meeting via Cisco Webex Meeting application"
- If English translator is provided for foreigner shareholders, click "Go to registation page watch live Application Cisco Webex Meeting"

บริษัท อิ	ำแวนท์เทค ซิสเท็มส์ (ประเทศใหย) จำกัด Inventech Systems			
การประชุมเหารักษุเกียงกุ่น ประจำปี 2564 The Annual General Meeting of Shareholders 2021				
วันที่ : 15 กุมภาพันธ์ 2564				
Date : (15 February 2021)				
เวลา : 09:00 น. เป็นตันไป				
Time : (09:00 AM onwards.)				
การลงหะเบียนเข้าร่วมประชุมสำเร็จ/ Successfully Registered				
ข้อมูลการลงทะเบียนของผู้ถือทุ้น				
เลขทะเบียนผู้คือหุ้น	000000025			
ชื่อ - นามสกุล ผู้ก็อหุ้น / ชื่อกลุ่ม	น.ส.สุทธิดา แย่มทัศน์			
จำนวนเสียง	1,074,374			
** ระบบทำการลงทะเบียน และนับเป็นองค์ประชุมเรียบร้อ	ขมตัว **			
ให้เรียกใจอะหะเบียนเพื่อเจ้าในรมด่านหลดสดห่าน Application Cisco Webes Meeting				
Go to regislation page watch live Application Cisco Webes Meeting				

3.5 Fill your email to register and attend the meeting via Cisco Webex Meeting application

- The system will display shareholder name or proxy name in the "First name" field and display shareholder registration number. In the case of a proxy, the Asterisk sign (*) will appear after the shareholder registration number in the "Last name" field.
- Shareholder must fill in their correct email in "Email address" (The same email that was used to send e-request)
 - Event password is automatically fill in the "Event password" field.

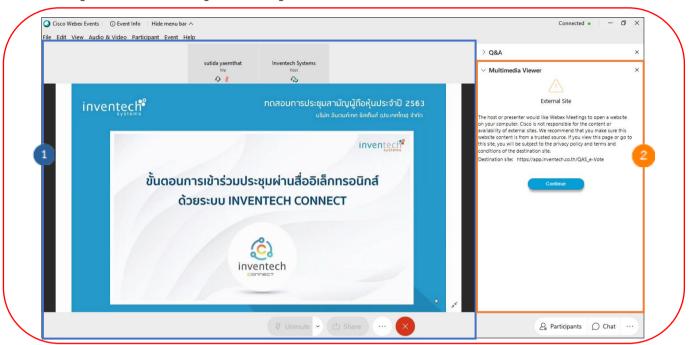
cisco Webex				
Event Inform	nation: การประชุมสามัญผู้ถือหุ้นประจำปี 2564 ของบริษัท อินเวนท์เทค ซิสเท็มส์ (ประเทศไทย)) จำกัด		
	- to a 1 00	Join Event Now		
inve	ntech	You cannot join the event no	You cannot join the event now because it has not started.	
Event status:	systems Not started	First name:	สุทธิตา	
Date and time:	Tuesday, March 2, 2021 4:30 pm	Last name:	(0000000025)	
	Bangkok Time (Bangkok, GMT+07:00) Change time zone	Email address:		
Duration:	6 hours	Event password:		
Description:	การประชุมสามัญผู้ถือทุ้นประจำปี 2564 ของบริษัท อินเวนท์เทค ซีสเท็มส์ (ประเทศไทย) จำกัด			
	- ตัวอย่างการลงทะเบียนเข้าใช้งาน -			
	Join Event Now			
	To join this event, provide the following information.		Join Now	
	First name: epier — scannelopili (îni)e shrhajtuandare		Join by browser NEW!	
	Last name: excesses — excessed operated only by price and other price and othe		If you are the host, start your event.	
	Event password:			
	(2) sely-tun ton' sharrows in			
	−E Join by browser MIW			
	If you are the host, start your ment.			



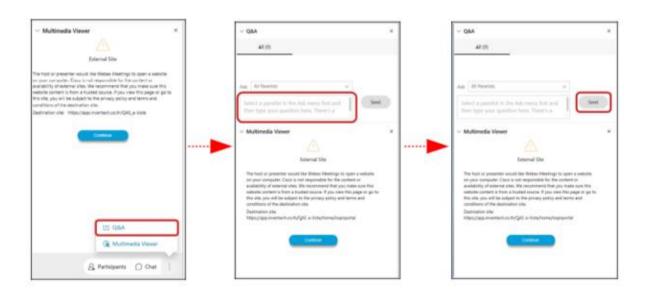


3.6 Watching broadcast via Cisco Webex

- Section 1: Main screen for watching the meeting broadcast and view voting results.
- Section 2: Inventech Connect system for e-Voting. Shareholders can use this section for registration and voting on each agenda.



- If shareholders wish to ask a question, they can click the "Q&A" menu and then type their Name, Last name, attendance status, and their question that they wish to ask and then click "send" to send that question to the admin team.

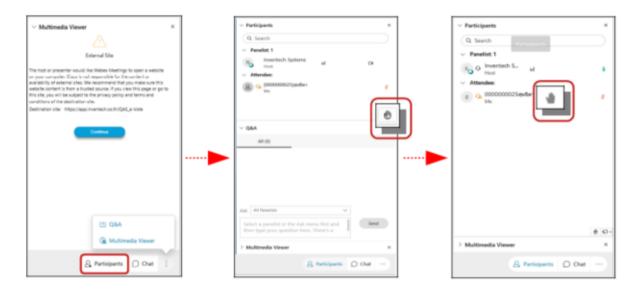




Inventech Systems (Thailand) Co., Ltd.

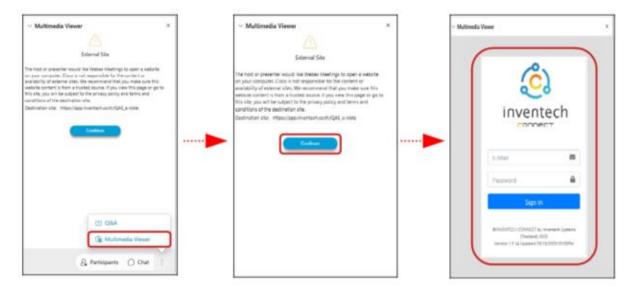
- If shareholders wish to ask a question by using their voice, they can go to the "Participants" menu and click the "Hand" symbols and wait for admin approval, after admin has approved, shareholder can use their device's microphone and camera to ask question.

(At this stage, if the shareholders have finished asking questions by voice. Click the "hand symbol" button again to bring your hand down.)



3.6 E- Voting on Inventech Connect

- Go to the "Multimedia Viewer" menu and click "Continue" you will be taken to registration page for e-Voting.



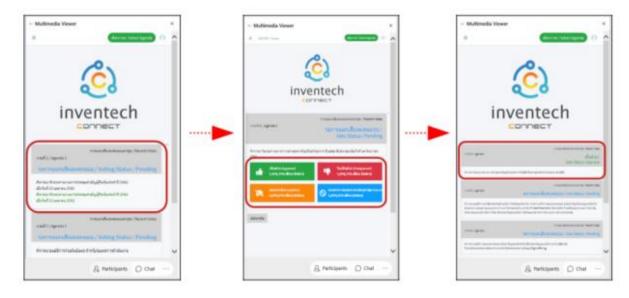


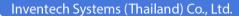
Inventech Systems (Thailand) Co., Ltd.

- Sign in with the Username and Password that you receive in the email earlier. Shareholders can click the "Select Agenda" button and see what are the current meeting agenda.



- When Shareholders wish to vote, choose the agenda to vote. Then the system will show all voting buttons 1. Agree (green color), 2. Disagree (red color), and 3. Abstain (orange color).
- To cancel the last vote, Press the blue button. "Do not submit vote" (blue color). (This means that your most recent vote will be equal to not voting, or your vote will be determined by the agenda result)
 - Then the system will display your latest voting result.

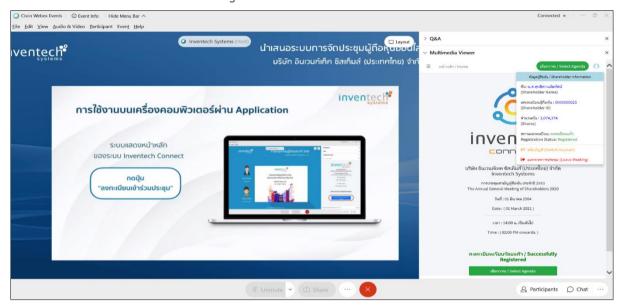






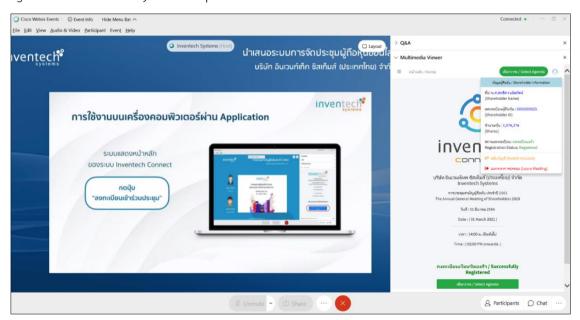
3.7 Switch Account

- When switch to the second account, Votes and quorum from the first account will not be removed from the meeting.



3.8 Leave Meeting

- Leaving the meeting will remove the votes of the Shareholders from the meeting on the agenda that has not yet been processed. If Shareholder leave the meeting during the meeting, the system will also remove the votes of the Shareholders from the meeting on the agenda that has not yet been processed.





3.9 Terms of use: What shareholders have to prepare for the meeting.

The operation attending the shareholders meeting by Electronic Means through Cisco WebEx and Inventech Connect depends on the internet capability of Shareholders or proxies, including devices and/or their programs. Please use the following recommended devices and programs.

- 1. Recommended internet speed
 - High-Definition Video: internet speed should be at least 2.5 Mbps
 - High Quality Video: internet speed should be at least 1.0 Mbps
 - Standard Quality Video: internet speed should be at least 0.5 Mbps
- 2. Recommended Devices
 - Mobile Phones/Tablet device with the following operating system: Android, Window with Android 6.0 or above, and iOS 10.0 or above
 - PC / Laptop with the following operating system: Windows 7 or above, and OS X 10.13 or above
- 3. Internet Browser: Firefox or Chrome (recommended browser) or Safari